

## Board Review of FY-10 Accessibility Plan

The following objectives had been developed for FY-10.

### Attitudinal Barriers:

1. Continue to increase current level of volunteerism in the community from 55 to 60 and increase the average number of opportunities from 90 per month to 120 per month. To support this increase, there have been two direct care positions opened (previously frozen positions).

Target Date – April 2010

Responsible Party – Lynndel Messmore

Cost – Staff Time

Joyce Friichtenicht

Transportation

Cindy Souther

Outcome: Not Met

Continue to increase current level of volunteerism in the community from 55 to 60 and increase the average number of opportunities from 90 per month to 120 per month. Based on a report from Danic, from April 1, 2009 – March 31, 2010, there were 96 different clients who volunteered. In reviewing the monthly volunteer reports for approximately the same period (April 1, 2009 to February 28, 2010), there was an average of 50 clients who volunteered monthly for an average of 73 opportunities per month. Staff availability due to vacancies and/or absenteeism or assisting clients with personal care impacted significantly on meeting the goal this year. There was an average of 8 opportunities monthly which were cancelled. Had those not been cancelled, the average number of opportunities would have been 82.

2. Maintain our positive community exposure through the use of a variety of media outlets including the internet, newspaper, radio interviews, public service announcements, and presentations to various community organizations.
  - a. Increase the number of positive articles, speaking engagements, media reports, etc. to eighty-nine.
  - b. Continue to use the system in place to inform new contacts, especially parents, family members, etc., of the LEAPS publications and provide them with the web address at the time of intake.

Target Date – February 2010

Responsible Party – Pam Green

Cost – Staff Time

Ange Lee

\$200

Susan Sandoval

Outcome: Met

We have continued to grow Leaps mailing list, have worked to streamline website and add more interactive elements to the site: Mary Egan Scholarship application on-line, adding a monthly events and activities feature and a link to a separate website for the auction.

We have increased our media exposure; numerous press releases and community calendar items have helped to increase attendance at several

events. Craft bazaars, yard sale and plant sale all had increased attendance and we observed a number of community members that had not participated in past events that donated items, purchased items and were involved in some capacity.

3. Focus on enhancing methods for utilization of the multi-sensory approach and demonstrating how this has resulted in skill acquisition for at least 2 clients in each core group, Extended Training and Community Employment.

Target Date – April 2010

Responsible Party – Traci Anderson

Cost – Staff Time

Assistant Program Directors

Outcome: Met

Program Managers

Technicians

Trainers

Specifically, this technique's purpose is to "teach to think before acting by devoting more time to allowing consumers to input/absorb information using all senses, especially touch". At least two examples from each group were noted; thus, the overall goal was met. Areas of improvement were Language Skills (verbalization, enunciation, identifying objects, colors & shapes, utilizing touch talker, identifying survival signs), Relaxation, Self Control, Social Skills (appropriate greeting), Sensory Awareness (identifying textures, smells and tastes;), Money Skills (comparison shopping, identifying coins, making purchases, using vending machines), OST (identifying materials, hand washing), Community Employment (completing all steps of job and in correct order, checking quality), Community Awareness (identifying community places, choosing community activities, completing steps for locating items an/or making purchases, facility orientation ) and Choice Making. During activities such as gardening, exercise, arts and crafts, quarterly meetings, sensory exploration, rhythm band, adaptive training, community training, cooking and acts of daily living; materials used included pictures, photos, foods, fragrances, textures, lotions, tactile items, videos, music, musical instruments, various objects, various art items and assistive devices. Other techniques for improving thinking strategies were also partnered with the multi-sensory methods to assist clients with learning and practicing different skills. Committee members and clients will continue to work together to create displays to highlight examples of these activities throughout the upcoming year.

In addition to regularly scheduled visits to the Snoezelen room, sensory areas have been created on different units to provide individuals more frequent access/opportunities for sensory exploration and benefits of sensory items during training activities. This has been beneficial particularly for clients who have been diagnosed with Dementia.

Updates of the reference list for programs and activities, revisions of scenarios to include techniques in New Staff Training Class and committee members providing technical assistance has continued. In addition, the thinking strategy techniques were highlighted as part of an agency in-service on the subject of overcoming obstacles in learning. Four new staff has also volunteered to join the committee, which brings the total number of members to 15.

### Communication Barriers.

1. One individual from each core group will utilize an augmentative communication device to help conduct or actively participate in their staffing. In conjunction with use of augmentative devices, it is recommended that participants be offered the opportunity to lead their semi-annual staffing.  
Target Date – April 2010                      Responsible Party - Assistant Directors  
Cost – Staff Time                                      Ellen Leady  
Outcome:    Program Managers  
    Technicians  
    Trainers

The classroom staff continues to work with specific individuals to utilize augmentative devices throughout their daily environment to overcome and decrease communication barriers while attending KCCDD. Veteran staff and new staff are made aware that the Assistant Director's and other qualified staff are available to provide technical assistance and suggestions to determine the most suitable device for each individual to use. The available augmentative devices include: The Decade, Voice Pal Max, Voice Pal Pro, programmed picture book, 1X4, homemade switches (tap lights, buzzers, box switch), rocker switch, Talk and Go 9, and The Chat Line. There is an assembled picture file that is also kept in the assistive technology room.

Communicative devices have become integral part of person centered planning. They serve as a tool to assist individuals to express preferences and individualized goals during the development of programming and annual assessments. Communication devices have also been used for clients to facilitate their planning conferences and semi annual staffing. There has also been an increase of individuals utilizing communicated devices while in the community.

Progress towards 2010 goals:

In the Senior's program, there are seven individuals identified who utilized augmentative communicative devices for Self Evaluations, Choice Sheets, preparing for their staffing and during their staffing. Nine individuals from the Senior's Unit used augmentative devices for the development of programming. There are fifteen classrooms in the Rehabilitation Program. Thirteen of the fifteen classrooms utilized varied communication devices in development of programming, staffing documentation and during individual staffings.

The recommendation for adding a section about the use of augmentative communication devices to the annual staffing form has been met as a specific section regarding augmentative devices has been added to the Communication portion of the annual staffing report. Use of augmentative communication devices has not been added to the Self Evaluation, however, the use of communication devices has been added as a recommendation to obtain information on the Choice Sheet. Staff has begun to implement the use of communication devices when conducting planning conference and have referred to their use in the documentation of said conferences. A set of pictures of been developed to represent the sections of the semi annual staffing. Two individuals participated in the development of these pictures by

using prototypes during their semi annual staffing. Their input has been beneficial to the meeting this goal. The picture resource will be kept in the assistive technology room.

**Transportation Barriers:**

1. Replace another 1993 van with a new 15-passenger van for daily transportation.  
Target Date – March 2010                      Responsible Party – Foundation Board  
Cost - \$25,000    Approval  
Outcome: Not Met    Mary Crittenden  
   Dale Parkin  
  
Purchasing another van was postponed due to budgeting concerns. This objective will continue into the next plan.
2. Continue to pursue IDOT for another lift vehicle.  
Target Date – June 30, 2009                      Responsible Party – Mary Crittenden  
Cost – Grant Development                                      Ange Lee - To  
Outcome: Met    write the grant

The 2010 IDOT grant application was submitted for three vehicles and we recently were notified that our application was partially successful and we were to receive a medium duty lift vehicle.

3. Train an additional five clients to access public transportation.  
Target Date – April 2010                      Responsible Party – Job Coaches  
Cost - \$75    Trainers  
Outcome: Met

Five clients who had not ridden the bus previously received training and are now riding the bus (4 to KCCDD and 1 to a community job). Four clients learned a new route and one client learned to ride the bus from the work center to Wal-Mart for a community job.

**Architectural Barriers:**

1. Repeat ADA accessibility study of Hawthorne Center including the auditorium.  
Target Date – April 2010                      Responsible Party – Susan Lindsey  
Cost – Staff Time  
Outcome: Met
2. Replace bathroom door on units 8, 13 and 16 to increase accessibility.  
Target Date – April 2010                      Responsible Party – Dale Parkin  
Cost - \$2100    Maintenance Staff  
Outcome: Not Met

This will continue into next years plan.

3. Remodel two bathrooms in the auditorium to improve accessibility.  
 Target Date – April 2010                      Responsible Party – Dale Parkin  
 Cost - \$5,000    Maintenance Staff  
 Outcome: Not Met

This project was postponed due to budgeting concerns. It will be continued into next years plan.

4. Replacing loose and damaged boards on the deck between Units 14 & 16.  
 Target Date – September 2009      Responsible Party – Dale Parkin  
 Cost – Staff Time    Maintenance Staff  
 Outcome: Met

5. Replace outside steps for Unit 8, 13, 16 and building 96 to improve accessibility at those entrances.  
 Target Date – May 2010                      Responsible Staff – Dale Parkin  
 Cost - \$1200    Maintenance Staff  
 Outcome: Not Met

This project was postponed due to budgeting concerns. It will be continued into next year’s plan, with a revision of the steps that need to be replaced.

**Employment Barriers:**

1. Will expand the use of the Go Center by setting a monthly schedule for its use.  
 Will monitor classes held monthly.  
 Target Date – July 2009                      Responsible Party – Jenni McGee  
 Cost – Staff Time    Job Coaches  
 Outcome: Met    Joyce Friichtenicht

From the past year (July to present), classes were scheduled in the GO Center on a weekly basis, with some flexibility for coaching schedules. The data provided is divided, with the EPS classes from the CES classes, although there is no difference except what program the client is in. The first number is CES GO Center Classes, and the second number is EPS GO Center Classes.

July: 9/4 total: 13  
 August: 9/3 total: 12  
 September: 3/3 total: 6  
 November 2/2 total: 4  
 December: 2/3 total: 5  
 January: 9/5 total 14  
 February 2/6 total: 8  
 March 1/5 total: 6

Also, during this period, 6 new GO Center Outlines were created such as Computer Basics, Navigating the Newspaper, and Utilizing the Library. Several other outlines were updated.



Contact was made with the manufacturer of the existing drinking fountain. They said that there are ways to adapt the existing fountain, but the cost might be such that it would be less expensive to replace the entire fountain. They suggested getting bids from a local plumber to base our decision. Bids were not obtained, thus this will be continued into next years plan.

3. Improve the lighting in the main hall of building 96.  
Target Date – December 2009                      Responsible Party – Dale Parkin  
Cost - Unknown    Maintenance Staff  
Outcome: Not Met

This will continue into next years plan.

4. Repair the blacktop next to the ramp at Monmouth Boulevard, where a lift would be used, if necessary. Review other options to improve the areas if possible.  
Target Date – April 2010                                      Responsible Party – Foundation  
Cost – Unknown    Board Approval  
Outcome: Not Met    Dale Parkin  
Maintenance Staff

This will continue into next years plan.







5. Replacing or raising at least one table in Cores 3 and 10, to accommodate those that use a wheelchair, meeting accessibility guidelines.  
Target Date – October 2010                      Responsible Party – Brad Rosecrans  
Cost – Staff Time    Maintenance Staff

\_\_\_\_\_  
Date

\_\_\_\_\_  
Report Submitted By:  
Susan Lindsey, Coord. Of Admin. Services

\_\_\_\_\_  
Mary Crittenden, Executive Director